

Ref. No.: NIT-AP/Medicines/MO-D/2019-20

DATE:10.12.2019

NOTICE INVITING RATE CONTRACT

(FOR MEDICINE ITEMS IN THE INSTITUTE CAMPUS OF NIT ANDHRA PRADESH,  
TADEPALLIGUDEM)



National Institute of Technology- Andhra Pradesh,  
Sri Vasavi Engineering college campus, Pedatadepalli, Tadepalligudem-534102,  
West Godavari District, Andhra Pradesh.  
Phone No:08818-284710

For and on behalf of Director, NIT Andhra, Tenders are invited for Supply of medicine items under Rate Contract at NIT Andhra Pradesh.

The interested Service Providers are requested to submit their Tender documents in the prescribed Tender form duly signed and stamped, in a sealed cover. **QUOTATIONS NOT SUBMITTED IN SEALED COVERS AND NOT SUPERSCRIBED THE ENQUIRY NUMBER AND DUE DATE WILL NOT BE ACCEPTED.**

1	Name of the Tender	Supply of medicine items under Rate contract at NIT Andhra Pradesh.
2	Type of Bid	Single bid system
3	Contract period	One year
4	Earnest Money Deposit (EMD)	25,000/- in the form of a Demand Draft from a Nationalized Bank in favour of The Director, NIT Andhra Pradesh” payable at Tadepalligudem
5	Processing fee	Rs.500/- in the form of a Demand Draft from a Nationalized Bank in favour of The Director, NIT Andhra Pradesh” payable at Tadepalligudem
6	Payment	Within 30 working days after Receipt of medicine along with the copies of invoice.
7	Bid submission Last date	07/01/2020 05:00 PM
8	Date and Time for opening of bid	08/01/2020 03:00 PM (tentatively)

**Postal Address:**

**Temporary Campus:** The Director National Institute of Technology Andhra Pradesh, Sri Vasavi Engineering College Campus, Pedatadepalli, Tadepalligudem – 534102, West Godavari Dist., Andhra Pradesh, India.

**NOTE:** The bidder should enclose the signed and stamped copy of the tender document on each towards acceptance to all the terms and conditions.

**Sd/-  
I/c Registrar  
NIT-Andhra Pradesh**

For any queries: [purchase@nitandhra.ac.in](mailto:purchase@nitandhra.ac.in)

Ph:9492746972 (office timings only)

## TERMS & CONDITIONS:

- 1) The bidding agency should be reputed and having PAN, GST registered, if applicable. The firm should be registered with the appropriate registration authority and should be in existence for not less than three years before 30/06/2019. proof of the same to be submitted.
- 2) The bidder should have adequate office/service center setup at West & East district, Andhra Pradesh to supply the medicine items as specified.
- 3) The requirement of various medicine items under Rate Contract for a period of One Year is given at Annexure
- 4) After having a Rate Contract with the selected agency/ agencies, the purchase of medicine items will be made as per requirement on as and when required basis during the period of Rate Contract. The rates quoted by the firm should be valid for a period of One year from the date of award of rate contract. The Agency would be required to accept the part supply order as required from time to time by NIT Andhra Pradesh.
- 5) **Earnest Money Deposit (EMD):** An amount of Rs. 25,000/- (Rupees twenty-five thousand only) has to be submitted by way of Demand Draft from any Nationalized Bank along with the Bid drawn in favor of "NIT Andhra Pradesh payable at Tadepalligudem.  
  
Processing fee of Rs.500/- (Rupees five hundred only) has to be submitted by way of Demand Draft from any Nationalized Bank along with the Bid drawn in favor of "NIT Andhra Pradesh payable at Tadepalligudem.  
  
Vendors registered with Ministry of Micro Small and Medium Enterprises (MSME) /National Small-Scale Industries Corporation (NSIC) are not exempted from payment of EMD.  
  
This deposit will be free of interest. The EMD submitted by the unsuccessful bidder shall be returned to the respective bidder.
- 6) The Medicine items required is of reputed brand or equivalent as approved by NIT Andhra Pradesh in terms of quality and quantity as mentioned against each item in the tender document.
- 7) The acceptance of tender will solely rest with Director, NIT Andhra Pradesh and may accept or reject the lowest or any other tender as per the eligibility criteria. No reasons will be furnished for acceptance or rejection of any tender. Canvassing in connection with tender is strictly prohibited and any canvassing will lead to make the bid of tenderer as ineligible.
- 8) Incomplete quotation schedule in any form will be rejected.
- 9) Conditional tenders shall not be accepted. This tender is non- transferable. Bid once submitted shall not be allowed for withdrawal.
- 10) Number of corrections and or alterations, if any in the tender must be specifically mentioned. All the corrections and alterations made in the tender must be duly countersigned by the authorized signatory, without which tender will not be considered.
- 11) The Unit rates in Indian Rupees should be clearly quoted for each item against each make. The agency should clearly mention for GST/taxes etc. if any. The items are required to be supplied for, NIT Andhra Pradesh. (Both for Temporary campus and permanent campus)

**12) No commitment to accept lowest or any tender:** NIT Andhra Pradesh shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be at its sole discretion to reject any or all offers without assigning any reason whatsoever.

**13) Submission of Tender Offers:** Tenders can be submitted either through Post or through Courier or by hand. In the event of tender received after due date and time due to any type of delay including postal delay, NIT Andhra Pradesh will not be responsible for such delay and such tenders will not be considered.

14) The tenders should be submitted sealed envelope and super scribed "Tender for medicine.

**15) Opening of Tenders/Quotation:** The offers received will be opened in the presence of representatives of the firm (if they wish to be present), on the scheduled date and time of opening of the bid. The person attending the opening of the tender will be required to produce an authorization letter from the dealer/company/firm/agency. If the tender does not comply with our tendered specifications, shall be summarily rejected.

16) The supply of Medicine items has to be made within a period of 2-3 days from the date of issue of subsequent supply order by NIT Andhra Pradesh as per requirement from time to time. In case firm fails to supply the Medicine items in the specific time, 0.5% cost of the undelivered goods for every week as late supply will be deducted from the bill to the maximum of 10% of the cost of order after which the order may be cancelled and security deposit forfeited at the discretion of NIT Andhra Pradesh.

17) In Case the firm fails to supply the items within specified delivery period, the material will be procured from open market and the difference of cost, if any, will be recovered from Security Deposit or from pending bills of defaulting firm. The office may take necessary action for blacklisting such firm, if required.

18) The Interested bidders/vendors can visit this office on any working day, to inspect the specimens before submitting the bids.

19) The Director NIT Andhra Pradesh reserves the right to reject any or all the tenders without assigning any reason thereof.

20) Incomplete or conditional tenders will not be entertained

21) Tenderer must be registered with Income tax, PAN and GST, if applicable and should be engaged in the line of supply of Medicine items for at least 3 years. (Submit relevant documents)

22) Vendor should be capable of delivery of items at NIT Andhra Pradesh premises.

**23) Tenderer/Bidder should submit the following documents along with their bid.**

a) Tenderer should submit the document of Income tax, PAN and GST registration, all other registrations if any.

b) The bidder should enclose the signed and stamped copy of the tender document on each towards acceptance to all the terms and conditions.

c) Qualifying information

d) If the tenderer is an authorized dealer, Authorization Certificate is to be provided.

e) All the firms participating in the tender must submit a list of their partners etc. along with them communication details.

25) The requirement of consumable items may vary and the firm has to supply the items during the period of contract.

26) **Payment:** 100% payment will be released within 30 days after receipt and acceptance of material. No other payment terms including advance payment will be allowed.

27) L1 will be the vendor who has quoted most economical price of the item. For administrative exigencies, NIT Andhra Pradesh, would like to minimize the number of suppliers. Hence the vendor who is L-1 for maximum items shall be given the first right to match the L1 quotation of the at least 90% of the items of the stated quality.

28) No taxes shall be payable by us unless payment of the same is specifically mentioned by the supplier in the quotation and the same is legally leviable. If no specific mentioning of tax/GST, NIT Andhra Pradesh will assume that the price/s quoted is inclusive of all taxes and levies and binding on the firm to execute the order.

29) NIT Andhra Pradesh is not bound to procure items from the selected vendor only.

Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating here on GST Registration, TIN Number, FAX, Email, Telephone numbers, complete /valid correspondence address etc.,

The tenderer has to quote the prices for the material/make/equivalent mentioned in the price bid. However, the tenderer shall be responsible about the quality of the material quoted in the price bid.

30) The Tenderer should have minimum turnover of Rs 3 lakh in financial year of 2018-19. The Turnover statement for the above said financial year is required.

Date:

Place:

Signature & Seal

## OTHER TERMS AND CONDITIONS FOR RATE CONTRACT

- 1) The offer / contract will be awarded to the Lowest-1 firm (Item wise) as per the decision taken by the Purchase Committee depending on the quality.
- 2) It will be the responsibility of the firm to ensure that the items to be supplied as per the quality and quantity demanded within stipulated time. The material supplied if found to be other than the specified brand and inferior in quality will summarily be rejected. The Institute shall also have the power to purchase the required item from elsewhere and any excess of cost so incurred by the Institute the quotation price together with all charges and expenses incurred towards purchase shall be recovered by the Institute from the successful quotationer/firm
- 3) In case, the items are not supplied within the stipulated time, a fine of Rs.250/- (Rupees Two hundred and Fifty only) will be levied per day for the delay so caused and the same will be deducted from the payment against the bills raised. **If consignee is not received against the indent within 24 hrs. from the time of indent, institute have right to purchase the same from other sources. If such consequences repeat two times consequently or five times overall, the contract shall stand cancelled automatically and institute have right to empanel the L2 for such contract, whatsoever.**
- 4) **If the contractor supplies the items of low quality or irrelevant specifications other than indented, the consignee will be rejected by institute and clause (3) as above shall be revoked in such circumstances, as applicable.**
- 5) If any one item price quoted by more than one bidder is same, the Institute have right to negotiate with the lowest quotation[s] regarding price
- 6) The bidder should quote not less than 15 items and should qualify minimum 10 items for assigning the contract.
- 7) The Committee reserves the right to negotiate with lowest bidder[s] to arrive at a rate of any item.
- 8) **The total purchase value even when cumulative will not exceed beyond Ten Lakhs Only in current financial year under the contract order(s) release against this case, if any.**
- 9) **The successful bidder shall submit security deposit of Rs. 25,000/-. The same will be refunded after successful fulfillment of the agreement made between the institute and successful bidder.**
- 10) **All the indents from the institute to successful bidder will be raised through e-mail only from the purchase@nitandhra.ac.in. to any mail ID as specified in the agreement.**

Date:

Place:

Signature & Seal

**Qualifying information:**

S. No	Details requested by NIT Andhra Pradesh	Details furnished by the firm
1)	Name of the bidder	
2)	Valid correspondence Address, Email, and contact details/Telephone numbers of bidder	
3)	Status of Ownership of the firm	a) Proprietor b) Partnership c) Registered firm d) Unregistered firm e) Body Corporate
4)	Statutory Registrations (Copies May Please be attached)	a) GST: b) PAN: c) VAT: D) Any other
5)	Earnest money Deposit (EMD) & Processing fee details;	<u>EMD:</u> DD no. _____ DD Date: _____ Bank Name: _____ <u>Processing fee:</u> DD no. _____ DD Date: _____ Bank Name: _____
6)	Bank details of the Firm (Copies May Please be attached)	

## Medicine items

S. No	DESCRIPTION	MAKE/BRAND	Tentative Qty (approx..)	BRAND NAME.	Total amount in Rs.(inclusive GST)
<b>ANTIBIOTICS</b>					
<b>1</b>	Tab Amoxicillin + Clavnic acid (500+625mg)	Augmentin, Megamox cv	<b>(10x1)</b>		
<b>2</b>	Tab Azithromycin 500mg	Azithral, Azee,	<b>(10x1)</b>		
<b>3</b>	Tab Cefixime 200mg	Ceftas, Taxime O	<b>(10x1)</b>		
<b>4</b>	Tab Cefpodoxime 200mg	Cepodime, Monocef O	<b>(10x1)</b>		
<b>5</b>	Tab Metronidazole 400mg	Metrogyl, Flagyl	<b>(10x1)</b>		
<b>6</b>	Tab Ofloxacin+Ornidazole	Oflox OZ, Zanocin OZ	<b>(10x1)</b>		
<b>7</b>	Oin Fusidic acid	Fudic, Fusiwal	<b>Per tube</b>		
<b>8</b>	Oin Mupirocin	T bact, Mupi	<b>Per tube</b>		
<b>9</b>	Oin Betadine		<b>Per tube</b>		
<b>10</b>	Oin Clobetasol+miconazole+N eomycin	Clobeta GM, Lobate GM Neo	<b>Per tube</b>		
<b>11</b>	4-arboxymethylamino-4-amino diphenyl sulphone, dibucaine & N,N-dihydroxymethyl carbamide <b>Ear drops</b>	Otogesic ear drops, Drep drops	<b>Per bottle</b>		
<b>12</b>	Ciprofloxacin Eye/Ear drops	Ciplox, Ciplox D			
<b>13</b>	Olapatadine Eye drops	Winolap, Olopine			



14	Permethrin cream, Soap	HHmite XL, Scaboma (lotion & soap)			
15	Hydrogen Peroxide (100mL) bottles				
16	Betadine lotion (100 mL) bottles				
17	Spirit (100 mL)				
18	Mouth pain gel	Dentogel, Clenora gel			
19	Lidocaine	Xynova P gel, Lidocaine gel	<b>Per tube</b>		
<b>Musculoskeletal drugs</b>					
20	Tab paracetamol 650mg	Dolo 650mg, P- 650mg	<b>(10 x 1)</b>		
21	Tab Diclofenac	Voveran/ 3.D	<b>(10 x 1)</b>		
23	Tab Aceclofenac+Serratiopepti dase+PCM	Zerodol SP, Cipzen D, Diclogesic SP	<b>(10 x 1)</b>		
24	Tab Aceclofenac+Paracetamol +Chlorzaxazone	Mobizox , Actizox	<b>(10 x 1)</b>		
25	Inj Diclofenac (amp) 2ml	Inj Aquadol, inj Voveran	<b>Per amp</b>		
26	Inj Paracetamol (amp) 2 ml	Inj Fevastin	<b>Per amp</b>		
27	Diclofenac spray	Volini spray, Omni gel spray	<b>Per bottle</b>		
<b>Antacids and GIT tablets</b>					
28	Tab Ranitidine 150mg	Rantac, Histac	<b>(10 x 1)</b>		
29	Cap omeprazole	Cap Omez, Cap Acichek	<b>(10 x 1)</b>		
30	Tab Dicyclomine+Paracetamol	Cyclopam. Zerodol spas	<b>(10 x 1)</b>		

31	Tab Dicyclomine+Mefanamic acid	Meftal spas, Aquadol spas	(10 x 1)		
32	Tab Paracetamol+Mefanamic acid	Meftal forte, Pacimol MF	(10 x 1)		
33	Tab Ondasetron 2mg	Zofer, Vomikind MD	(10 x 1)		
34	Tab Lopermide 2mg	stoodil, Lopamide	(10 x 1)		
35	Cap pre&probiotic & powders	Econorm, Cap Vibact	(10 x 1)		
36	Tab Diphenoxylate hydrochloride+Atropin Sulphate	Lomotil	(10 x 1)		
37	Tab Antacids	Digene, Gelusil	(10 x 1)		
38	Inj Hyosine (amp)	Buscopan, Buscogast	Per amp		
39	Inj Dicyclomine (amp)	Cyclopan , Meftal Spas	Per amp		
40	Inj Ondansetron (amp)	Zofer 2mg, Vomikind 2mg	Per amp		
Antifungal drugs					
41	Tab Terbinafine 250 mg	Gris ODT, Terbinaforce	(10 x 1)		
42	Tab Itraconazole 200mg	IT Mac 200, Fungikem	(10 x 1)		
43	Benzoyl peroxide (lotion & Ointment)	Persol forte	(10 x 1)		
Antihelmenths drugs					
44	Tab Albendazole 400mg+ivermectim 6mg	Wormectal forte, ABD Plus	(10 x 1)		
Antiallergic drugs					
45	Tab L.Cetirizine+ Montelukast	Montair LC, Montek LC	(10 x 1)		

46	Tab L. Cetrizine	Okacet,xyzal	(10 x 1)		
47	Tab Salbutamol	Asthalin 2mg, Salbetol	(10 x 1)		
48	Tab Deflazacort 6mg	Cortimax, Defcort	(10 x 1)		
49	Tab Paracetamol+Phenylephri ne hydrochloride +Cetrizine dihydrochlride	Cheston cold, Okacet cold	(10 x 1)		
50	Cap Karvol plus (inhalents)	Karvol plus	(10 x 1)		
51	Tab Deriphylline	Dericip,Deriphylli ne	(10 x 1)		
52	Inj Avil (amp) 2ml	Avil	Per amp		
53	Inj Decadron (amp)	Dexona, Dexa	Per amp		
54	Inj Hydrocortisone 100mg (amp)	Primacort, Hydrocort	Per amp		
55	Inj Atropine (amp)	Atropine	Per amp		
56	Inj Adrenaline (amp)	Adrenaline	Per amp		
57	Inj Deriphylline (amp)	Deriphyllin	Per amp		
Multivitamins					
58	Tab Iron & Folic acid	Tab Iron & Folic acid	(10 x 1)		
59	Tab Multivitamins & Antioxidents	Tab Multivitamins & Antioxidents	(10 x 1)		
60	Tab Calcium	Tab Calcium	(10 x 1)		
61	Cap Vit B Complex	Cap Vit B Complex	(10 x 1)		
62	Cotton roles	Cotton roles	(10 x 1)		

<b>63</b>	Adhesive bandages	Adhesive bandages	<b>Pack</b>		
<b>64</b>	Gauge role	Gauge role	<b>box</b>		
<b>65</b>	Syringes (2mL)	Syringes (2mL)	<b>pack</b>		
<b>66</b>	Glucose powder (1kg)	Glucose powder (1kg)	<b>pack</b>		
<b>67</b>	Cough syrups	Dialex DC, Dialex PC, Trustyl CD, Ascoril, Ambrodic			
<b>68</b>	Ors packets	Ors packets	<b>pack</b>		

**NOTE: 1.** Each vendor must quote minimum 75% of above said items for considering as eligible vendor.

2. Any other (not mentioned in above list) medications also should be provided on requirement bases at standard cost with maximum possible discount.

3. Transportation: Free of cost, FOR NIT-AP.

4. Quantity mentioned in above list for standardization only it may also deviate from make to make but maintain standard quantity.

Date:

Place:

Signature & Seal