



NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH

TADEPALLIGUDEM – 534101, WEST GODAVARI DIST., ANDHRA PRADESH, INDIA.

Advt. No. NITAP/NTS/2018/Advt-001/A dated: 19-09-2018.

Application Form for the Recruitment of Non-Teaching Staff positions at
NIT ANDHRAPRADESH

Application Number----- **Date of receipt** -----(To be filled by the Office)

Particulars of Demand Draft

DD Number:

Date:

Amount:

Name of the Bank:

Note

1. Self-Attested copies of all certificates/testimonials should be attached. Originals are required to be shown at the time of interview.
2. Persons in Govt. Employment should send their application through proper channel. They may, however, send a copy in advance, but it must be on the prescribed form & accompanied by copies of certificates/testimonials etc.
3. Application received after the due date or found incomplete will not be considered.

Recent Passport size
Photograph to be
affixed here

**Application Form for
Recruitment of
Non-faculty positions**

1. a) Post applied for

:

2. Name of Applicant (in capital letters) :

3. Name of Father/Husband

:

4. Marital status, Gender

:

5. Address

:

a) Permanent address

(Mobile No & e-mail, Phone No

with STD code-, if any)

b) Address for communication :
(Mobile No, E-mail,
Phone No. with STD code, if any)

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6. a) Date of birth and age (please:
enclose Self-Attested copy of certificate)

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7. a) Nationality:

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b) Place of birth:

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8. Whether you belong to PWD category or not, if Yes, please specify the % of disability:

9. Caste:

SC	ST	OBC	Gen

(In case of reserved category, enclosed duly attested certificate)

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10. If you are employed, please state the name of
your employer, your present basic pay & scale of pay

11. Details of educational qualifications: (Matriculation onwards):

Exam Passed	Year	Percentage of Marks	Division / Class	Institution	Board/University

12. Particulars of previous employment, if any: Give particulars of previous services in chronological reverse order.

Post held	From	To	Total period of service	Scale of pay & present basic pay	Institute/ Organization	Nature of Duties & Responsibility

13. Particulars of present employment, if any

Designation	Date of joining	Name & Address of Employer	Scale of pay & present basic pay	Nature of Duties & Responsibility

14. Languages you can read, write & speak:

Name of Languages	Read	Write	Speak	Examination passed if any

15. Are you a member of any professional body?
If so give details:

16. Have you been a member of the N.C.C. or any other similar organization?

17. Have you been outside India? If so, state

Country visited	Purpose of visit	Year

18. Give particulars of places where you resided for more than 1 year during the preceding 5 years

From	To	Residential Address in Full

19. Summary of Total Working Experience

Experience	Yrs – Months
Total experience in Govt. organization on regular basis	
Total experience in Govt. organization on adhoc basis	
Other Experience	

20. Additional Remarks

(Applicant may mention here any special qualifications or experience including that of Computer knowledge, which has not been included under the heads given above)

21. Reference

(These should be persons resident in India and holders of responsible positions, and they should be intimately acquainted with the applicant's character and work, but must not be relations. If the candidate has been in employment; he/she should either give his/her present or most recent employer or immediate supervising officer as a reference)

1. Name:

Occupation:

Address:

2. Name:

Occupation:

Address:

22. Details of the enclosures sent with the application (s)

1.

2.

3.

23. UNDERTAKING

I give the undertaking that I have read all the information and instructions given in Advertisement (**Advt.No.NITAP/NTS/2018/Advt-001/A dated:19-09-2018**) on the Institute website www.nitandhra.ac.in and the above information given by me is correct. I understand that my application shall be rejected if (i) the information is not correct or (ii) all the required certificates and documents are not attached or (iii) application is incomplete.

Date:

Place:

Signature of Candidate

23. Recommendation/Comments of the present employer with office seal :(For employed person only)

Seal with date

Signature of the employer